

7 Tips for an EFFECTIVE SAFETY COMMITTEE



1 Put progression before perfection at the start.



When creating a safety committee, begin the process with immediate and long-term goals – but be careful about aiming too highly.

Embrace variety.

2

Workplaces consist of employees with varied positions and backgrounds. Ensure your safety committee follows suit by including a mix of your organization's labor force and management.



3 Develop a basic curriculum.

Provide training and materials to boost committee members' knowledge and recognition of workplace safety and health hazards as well as ways to avoid and prevent them.



Plan meetings ahead of time.

4

Develop meeting agendas a few days in advance and distribute them so committee members can prepare accordingly.



5 Maintain a reasonable rotation among committee members.

Consider the size of your organization and the committee when deciding the best rotation schematic.



Don't be boring.

6

Try incorporating exercises before the traditional meeting minutes, inviting occasional guest speakers, and scheduling some meetings at a nearby restaurant, museum, or park to help meetings from becoming boring.



7 Occasionally look outward.

Try to get in touch with other industries and see what they're doing outside of your field.



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